

Episcopal Church of the Incarnation
March 24, 2026 – Regular Vestry Meeting
Location: Short Hall

Minutes

Attendees: Kathleen Kane, Diahanna Post, Matt Bonacorso, Rebecca Kendall, Jenny Purtle, John Torres, Joan Roughgarden, Lauren Neumann, Lisa Pollard, Kermit Springstead; Stephen Shaver, Rector; Bill Glenn, Assistant Pastor; Linelle Lane, Clerk.

Absent: David Jasper, Robert Agüero

Guests: None

Call to Order: Stephen called the meeting to order at 6:35 p.m.

Opening Prayers: Chaplain Matt offered an opening prayer.

Check-in: Jenny, Kermit, Lauren, John, Lisa, Joan, and Bill gave brief personal check-ins.

Consent agenda:

- Approval of February 27-28 vestry retreat and meeting minutes.

With no objections, the consent calendar was approved.

Other Business:

Imagine Incarnation

1. Capital Campaign update

Bill provided an update on the capital campaign. The public launch will be April 26 with a lunch after services. Stephen added information about our application for a grant from the Fund for Sacred Places to make access modifications to chancel area of the church.

2. Architect Liaison Committee update

Stephen shared that Hall & Bartley Architects of Santa Rosa were selected for the job and provided an overview of the expected project scope, which will be presented at the public launch on April 26.

Stephen asked vestry members to pray on and consider being givers to the Capital Campaign.

Treasurer's Report

Monthly financials: Kermit presented the February Financial Summary Report and responded to questions from vestry members.

The Finance Committee meets every third Tuesday of the month, from 6:30-7:30, via zoom.

Review Sunday Morning Welcome Policy

Stephen presented this policy, which was approved by vestry last year, and the vestry discussed it.

Review Financial Sustainability Task Force Recommendations

Stephen presented these recommendations, which were created by a task force of vestry members in 2024, and the vestry discussed our ongoing efforts toward fuller financial sustainability.

Summing up tonight's meeting for parish announcements

The vestry identified these three items from tonight's meeting to share with the congregation at Sunday's announcements:

- First meeting onboarding new vestry members.
- Financial Sustainability Task Force Recommendations continue to be considered.
- Capital Campaign lunch April 26.

Closing Prayers – Chaplain Joan offered a closing prayer.

Meeting adjourned: 8:35 pm.

Next monthly meeting of the vestry to be held on April 28, 2026, at 6:30 p.m.

Respectfully submitted,

Linelle Lane, Clerk