

Church of the Incarnation Annual Meeting Minutes - January 30, 2022

Meeting held via Zoom

Determination of a quorum and calling the meeting to order: Stephen Shaver, Rector, called the meeting to order at 1:03 p.m.

A quorum declared as at least 25% of average attendance was met, with more than 46 people present.

Opening Prayer: The opening prayer was offered by Stephen Shaver.

Adoption of Special Supplementary Rules of Order for Virtual Attendance: Stephen Shaver presented the Supplementary Special Rules of Order, which allow the annual meeting to be held remotely through Zoom, rather than having an in-person meeting as normally required by the church bylaws. *Motion to approve by Senior Warden Inese Heinzl. Seconded by Sharon Cronan. Motion approved by majority vote.*

Senior Warden's Slideshow Report: Senior Warden Inese Heinzl shared reflections on the past year and presented a video, "2021 in Review: Seasons of Change".

Approval of the January 24, 2021 Annual Meeting Minutes: Stephen Shaver presented the minutes of the January 24, 2021 annual meeting. *Approved by majority vote.*

Designation of Clerk for Annual Meeting: Stephen Shaver noted that Kathleen Kane, Parish Clerk, serves as Clerk for this meeting.

Remarks on Vestry eligibility, nominating and voting: Stephen Shaver explained Vestry eligibility, nominating, and voting, as established in Incarnation's Bylaws.

Presentation of Vestry candidates and vote on Vestry slate: Stephen Shaver presented the four nominees who are standing for the four vacant vestry seats, each with a 3-year term: Linelle Lane, Stephen Little, Lois Phillips, and Mark Sawdon. *Inese Heinzl moved to vote for approval of the slate of 4 candidates. Motion seconded by John Nykamp. Motion approved by majority.*

Presentation of Convention delegates; opportunity for nominations from the floor: Stephen Shaver gave an overview of the qualifications to serve as a convention delegate and explained the requirements of delegate service. He presented the candidates already nominated: Sharon Cronan, Karen Lockert, Amy Nykamp, John Nykamp, Doreen Van Leeuwen, and Patrick Lancaster. Stephen asked for additional nominations from the floor. Karen Schneider volunteered. With that addition, there are 7 candidates standing for the 7 delegate positions. Stephen noted that additional people may be added during the year if alternates are needed. *Inese Heinzl moved to vote approval of the slate of 7 candidates. Motion seconded by Stephen Little. Motion approved by majority.*

Treasurer's report & presentation of budget: David Jasper presented the Financial Report for 2021, and the 2022 Budget, which were made available to the congregation for review prior to the meeting. John Nykamp clarified the manner in which apportionment payments are calculated. In response to questions from Jane Holland, Jim Furness, and Elizabeth Gibbs, David and John explained how the rental of the Rectory property is being handled, and how the installation of solar panels on the Farlander Hall roof was financed and will

reduce the church's future electric bills. As Mark Sawdon request, David and John provided further information regarding budgeting for the new Children's Ministry position. David gave a big thank you to John Nykamp, the church's bookkeeper, and all members of the Finance Committee. David invited people to contact him if they have additional questions or comments about the material.

Report from the Rector: Stephen Shaver referenced his written report, which is included in the written packet for the meeting. He invited all present to reflect on their lives over the past year and shared his own reflections on all that we have experienced as a congregation during 2021. Significant transitions included moving from Zoom services to hybrid outdoor/Zoom services to hybrid indoor/Zoom services, establishing the new Children's Ministry and hiring of Karin Dutra, Bishop Megan's visit, and the departure of Carol Menke. Congregation members added their reflections via the Chat function of Zoom.

Stephen noted some hopes and anticipated events coming up in 2022, including having the choirs singing in-person in church, church dinners, and in-person bible studies. Stephen will be forming a committee to enter into a discernment process about the future of the church's music program. For the remainder of the current program year, Mary Kennaugh and Robert Young will continue as Parish Choir Director and Organist.

Stephen also gave an overview of the work of the Property Development Task Force (PDTF), which is exploring potential uses of Incarnation's campus. They are researching possible ways to use the property to advance Incarnation's missions, such as the potential to use a portion of the campus to create some affordable housing. Other ideas include creating a community garden, labyrinth, and other meditative spaces. The PDTF will next facilitate a congregational conversation about our values and how we want to use our grounds.

Stephen noted that the PDTF's work is an important visioning process ahead of Incarnation's sesquicentennial (150th) anniversary, an event that we will celebrate in 2023. Frank Baumgardner, Stephen Little, and Bo Simons are working on a church history for the event.

Stephen announced that Daphne Vernon will return from her sabbatical in mid-February. Julie Verhoeff and Carol Margason are forming an "ecology committee" and welcome other volunteers to join them. Stephen Little asked to be included in the music program discernment process.

Angels Among Us Awards and recognition of outgoing vestry members: Stephen Shaver recognized out-going vestry members Inese Heinzel, Judy Velasquez, Diane Schoenrock, and Signe Sugiyama. He then presented *Angels Among us Awards* to Sharon Cronan for her work on the parish library, Linda Sevier for her work managing the church's bookstore, Jan Hicks for his work in reconstructing the monument sign in front of the church, Marti Kennedy for her work for Sunday Open Table, and Joan Stafford for her work in founding Incarnation's Daughters of the King chapter.

Stephen then presented the "Oscars". Oscar the Grouch is famous for living in a trash can. For Incarnation, recent budget constraints led to the need for volunteers to take out the trash. Five people have served in this way: Mark Neumann, Glen Kennedy, Jan Hicks,

David Jasper, and Jim Furness. (Jim's name was left off the list originally announced by mistake—apologies to Jim.) Thank you to all our Oscars!

Barry May added his thanks to Hans and Julie Verhoeff for preparing so many wonderful Thanksgiving and Christmas meals again this past year. Deanna Dale added thanks to Diana Ardley for very ably heading up the Altar Guild and Eucharistic Ministers.

Closing Prayer, adjournment and dismissal: The meeting was adjourned at 2:47 p.m. with a closing prayer offered by Deacon Pamela Moore.