

**5.1.2018 Church of the Incarnation Vestry Meeting Minutes**  
*Rescheduled April 24 meeting*  
**FINAL**

**Attendees:** Fernando Dizon, Jim Furness, Elizabeth Gibbs, Kathleen Kane, Patrick Lancaster, Linelle Lane, Steve Layton, Mark Neumann, Bob Priestley, Jim Richardson, Diane Schoenrock, Nancy Wegge, Peggy Zimmerman; David Jasper, Karen Lockert

**Absent:**

**Meeting called to order at 6:30 pm**

**ITEMS FOR ACTION**

- **Approval of Minutes:** Moved (Linelle) and seconded (Diane) that the minutes from March 20, 2018 be approved as amended.
- **ITEMS FOR DISCUSSION**
  - Resolution Establishing the Endowment Fund: After discussion, the Resolution was unanimously approved, with the following changes:
    - Move the colon in Item 2a to follow the second word, “calculated”
    - Item 8 shall read as follows: “The investment Committee may recommend the appointment or removal of a custodian of the assets of The Funds.”
    - A motion to place seed money into this fund was rescinded until David Jasper can ask the Investment committee to evaluate the nomenclature, “investment” and “endowment”.
  - Steve Layton presented the following motion, which was moved (Elizabeth) and seconded (Linelle) to provide \$1000 from Outreach funds to the Youth Group for the purpose of supporting the equivalent of one campership to St Dorothy’s Rest hospital camp session.
    - Pages from the church directory were distributed to vestry members, which will serve as a roster for a prayer list.
  - Transition: The Shavers plan to move in to the Rectory at the end of May. After discussion, which involved the possibility of setting up a work party and/or hiring someone, it was moved (Steve) and seconded (Patrick) and approved to allocate an amount not to

exceed \$15,000 for repair of the Rectory prior the Shavers' move-in date.

- A thank-you party is being planned for the Applicant Review Committee, at a date that they choose, after a "closure" meeting is held with the previous vestry.
- Financials: Report was given by David Jasper, and it was moved (Diane) and seconded (Elizabeth) that the report be accepted as presented.
- During closed session, it was moved (Patrick) seconded (Linelle) with Jim Richardson abstaining, that we approve the Resolution amending Stephen Shaver's housing allowance.
- Also, during closed session, it was moved (Kathleen) seconded (Linelle), that we approve certain adjustments to Jim Richardson's pension plan.

The meeting was adjourned with prayer at 9:40 PM

**Next monthly meeting of the Vestry will be on May 22, 2018**

Respectfully submitted,  
Karen Lockert, Clerk