

## **Church of the Incarnation Vestry Meeting Minutes April 25, 2017**

**Attendees:** Jim Richardson, Barbara Avery, Diana Ardley, Elizabeth Gibbs, Diane Schoenrock, Karen Lockert, Carolyn Rausch, Kathleen Kane, Peggy Zimmermann, Jim Furness, David Jasper, Alison Cole

**Absent:** Steve Layton, Katharyn Crabbe

**Guest:** Judy Velasquez, Linelle Lane

**Meeting called to order at 6:31 p.m.** Diane Shoenrock gave the opening prayer and reflection.

**Open Comment:** Diana requested use of Vestry bulletin board for coffee hour sign ups. Everyone agreed.

### **ITEMS FOR ACTION**

- **Approval of Minutes:** Kathleen moved to approve March minutes as written, Barbara seconded; all approved.
- **Endorsement of lay licenses:** Carolyn moved to approve endorsement, Diana seconded, all approved. Names attached.

### **ITEMS FOR DISCUSSION**

- **Lakeport Food Pantry:** Deanery asked for support of Lakeport Food Pantry run out of St. Patrick's in Kenwood. Kathleen moved to approve \$500, Peggy seconded, all approved.
- **Update on rector search:** Linelle Lane confirmed everyone on Profile Committee (PC) has agreed to serve and attend training. Gina Tucker-Rogi was moved from Applicant Review Committee (ARC) to PC. Judy Velasquez confirmed that all but two names for ARC have confirmed they will attend training. She also stated process is confidential and the ARC committee is prohibited from sharing the names of candidates until the remaining three finalists for rector are selected. Peggy moved to approve names of members of the PC, Elizabeth seconded, all approved. Names attached.
- **Stewardship report – Elizabeth Gibbs:** Elizabeth asked for names for more committee members. Discussion on how to expand the definition of the word stewardship. Also discussed the need to provide information on planned giving. Diocese has resources on how to launch a campaign.

- **Update on Incarnation 100 – David Jasper:** All is going well. Need more volunteers, space to hang another banner. Food sponsors from last year are signing back up.
- **Financial report – David Jasper:** new lighting for Marian Chapel and Vestment room successful. Explanation of how plate offerings (cash) and plate offerings (donors) are defined and accounted for in financial reports.

**Closing Prayer**

**Meeting adjourned at 9 p.m.**

**Next monthly meeting of the Vestry will be on May 23, 2017 at 6:30 p.m.**

Respectfully submitted,  
Alison Cole