

## Vestry Minutes 10/22/2024

Prepared by Robert Aguero in Kathleen Kane's absence

Attendees: Stephen Shaver (Rector), Bill Glenn (Senior Warden), Inese Heinzl (Junior Warden), Laura McLellan (Chaplain), Rebecca Kendall (Music Chaplain), Karin Dutra, Linelle Lane, Matt Bonacorso (Chaplain), John Torres, Robert Aguero, Mark Neumann, David Jasper (Treasurer), Reverend Tina Campbell (Online visitor via Zoom)

Absent: Joe Ferrucci, Kathleen Kane

### Opening Prayer and Check-in

- Chaplain Matt opened meeting w/ prayer and reflection
- Stephen opened time of sharing, several attendees shared

### Consent Agenda

- Approval of September 2024 Vestry Meeting Minutes
  - Pulled off consent to make minor typo corrections

### Revisions and Approval of September 2024 Vestry Meeting Minutes

- Vestry recommends following edits:
  - Bill Glenn & Scott Hafner
  - Stephen Shaver last name typo
  - Laura McLellan last name typo
  - Add "prepared by Robert Aguero"
- Approved unanimously with edits

### Learning & Reflection Time

- Reverend Tina Campbell joins via Zoom
  - Reverend Campbell shares background as indigenous missionary and work they're involved in with the Diocese and national Church
  - Reverend Campbell shares background of Land Acknowledgements and their role in the Church
  - Vestry members asked questions about land acknowledgements
- No action taken, Vestry will come revisit this topic at a future meeting

Proposed endorsement for Bill Glenn's advancement to the candidacy stage of the ordination process

- Bill leaves for discussion
- Vestry discusses and asks questions about timing to Stephen

*Moved: Rebecca, Seconded: Linelle, Approved Unanimously*

Pledge drive update (prepared by Joe Ferrucci, read aloud by Mark Neumann)

- John Torres elaborates on pledge drive phone calls

Replacement of parking-lot-facing office and Short Hall windows - offer of donation by Ken Moholt - Siebert

- Bill and Stephen clarify that offer only extends to office and not Short Hall windows
- Vestry recommends that a letter of gratitude written to the Moholt-Siebarts

*Moved: Bill moves, Seconded: Karin seconds, Approved Unanimously*

Moving forward with Imagine Incarnation: Architect selection process and Steering Committee member recommendations

- Stephen transitions into discussion on next stages of imagine incarnation
- The following items and proposed actions, prepared by Stephen Shaver, are discussed by the Vestry:
  1. Create and Architect Liaison Team composed of the following recommended members: Amanda Elias, Jan Hicks, Kathleen Kane, Steve Layton, Mark Neumann, Diane Schoenrock, Stephen Shaver
    - Stephen asks Vestry's permission to ask Alan Bolchazy if Mark Neumann is unable to join team
  2. Authorize the Architect Liaison Team to expend up to \$12,500 from the Capital Campaign Fund for ongoing consulting fees for Jim Heid
  3. Authorize the Capital Campaign Fundraising Team to expend up to \$12,500 from the Capital Campaign Fund for consulting fees from a capital campaign professional of the team's choosing
  4. A. Authorize the Architect Liaison Team to select an architectural firm and enter into contract with them for the conceptual and schematic design work that will create a project proposal with cost estimates for our capital campaign, and to expend up to \$100,000 from the Capital Campaign Fund for this first phase of work;

Or

B. Request that the Architect Liaison Team enter into discussions with one or more architectural firms and bring a recommended contract proposal back to the Vestry for its approval at a future meeting (probably in December).

*Items 1, 2, 3, and 4b Motioned: Bill, Seconded: Mark (with amendment to add Alan Bolchazy as an alternate if he cannot accept position), Approved Unanimously*

Treasurer's Update

- Due to timing, David requests that vestry members send him questions on budget
- David gives an update on Mackey Frame - would Vestry consider a five year lease if current owners sell the business, asks the Vestry to motion if they will consider a five year lease extension at the time of sale

*The Church of the Incarnation affirms that they will consider a five year extension to Mackey Frame at time of sale - Motioned: Mark, Seconded: Bill, Approved Unanimously*

#### 2025 Operation Budget Discussion

- Stephen presented first draft of budget to vestry with options for areas where extra savings could occur
- Vestry briefly discusses, with intent to have more in-depth discussions at November meeting

#### Closeout and Closing Prayer

- Bill and Inese decide to sum up parish announcements on their own
- Music Chaplain Kendall closes in prayer with poem